|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | Employee Number |  |
| Job Title: |  | Department: |  |
| HSE Email Address: |  | Contact Telephone Number: |  |
| Domain Username: |  | Domain: |  |
| HSE Postal  Delivery Address & Eircode: |  | HSE Billing Address & Eircode: |  |
| **INTERNATIONAL VOICE & DATA ROAMING WHILE ABROAD: PLEASE TICK AS APPROPRIATE** | | | |
| * Roaming for which device : Smartphone  Talk & Text Mobile  Mifi * Date Effective From:       End Date: * HSE Smartphone / Mifi Number: * Work purposes or other: * Voice Roaming enabled  / Data Roaming enabled * Travelling to: UK  EU  Non EU  (Please Specify Location ): | | | |
| **APPLICATION FOR INTERNATIONAL DIALLING FROM IRELAND: PLEASE TICK AS APPROPRIATE** | | | |
| * Date Effective From:       End Date: * HSE Smartphone Number: * Work purposes or other: | | | |
| **USER DECLARATION** | | | |
| I have read and understood the Health Service Executive’s policies governing the use of its I.T. resources and I agree to be bound by the terms therein. I understand that I may be subject to the HSE’s disciplinary procedures should I fail to comply with these policies  Please copy link below into your web browser  https://www.hse.ie/eng/services/publications/pp/ict/i-t-acceptable-use-policy.pdf  Employee Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **LINE MANAGER APPROVAL** | | | |
| Line Manager Name:  Line Manager Email Address:  Line Manager Contact Telephone Number:  HSE Cost Code:  Pillar:  Line Manager Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **GENERAL MANAGER APPROVAL** | | | |
| General Manager Name:  General Manager Email Address:  General Manager Contact Telephone Number:  General Manager Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |