Midlands, Midwest and Northwest Payroll Regions

How to register for HSE Online Payslips

**Step 1**
Go to webpage: [https://epayslips.hse.ie/register.aspx](https://epayslips.hse.ie/register.aspx)

Enter your personnel number
Enter your PIN number *(PIN number is on the bottom of your payslip)*

Click Register

**Step 2**
**Email address** - Enter a work or personal email address

Enter your email address
Re-enter your email address

Click Set Email

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**Register for Online Payslips Service**

**Set Email address**
An email address is required to register for this service. You can use a work or a personal email.

**Step 2**
E-mail:
Confirm E-mail:

Click Set Email

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**Verification Mail Sent**
A verification email has been sent to you.

**Please check your inbox and complete the registration process by clicking on the link in the email.**

**Please note**, the email may take a few minutes to arrive – please be patient. You may now close this window.
Step 3 – Check your email inbox for an activation email from epayslips@hse.ie

(N.B. Check spam / junk folders as automated emails are often sent to these folders)

From: epayslips@hse.ie
To: 
Cc: 
Subject: HSE Online Payslips email verification

To complete your registration you will need to activate your online payslips account. Please click on the link below:
https://epayslips.hse.ie/Newlook/Verify.aspx?ID=0daee1d8-e10a-4af3-e12ff0bafbdd

Your temporary password is: +3Nbtqyw  Example Only

N.B. The temporary password on your email is unique and will differ to this password. Take note of your temporary password on the email addressed to you, as you will need it in steps 4 and 5.

Click on the link to activate your online payslip account

Account Verified

Your account has been verified and you can now log into the site.

Click here to Login

Login to Online Payslips Application

This screen will then appear advising that your account has been verified.

Step 4

Enter your personnel number

Personnel No:

Enter temporary password

Temporary Password:

(Received in your activation email - Step 3)

Click Log in

Log In
Step 5

Account Maintenance
Password Update
Please update your password to complete your registration

N.B. * Choose a password with 8 characters & a symbol.
Symbol examples:
= # / ?

Enter temporary password again (Step 3)
Create a new password *
Re-enter new password
Click change

Step 6 – Logging in

Welcome to the Online Payslips Service
Login
Personnel No:
Password:
Email Address:

Forgot your Password?
Log In

Register for Online Payslips Service
To access your online Payslips, you must first register and provide us with an email address.

You will find your Personnel number and PIN on your paper payslip

Register
User Guide
Registration
Instructional Video