How to access and enrol on a programme for Tallaght University Hospital via HSELand

1. **Logon to www.hseland.ie**
2. **Enter your username and password**
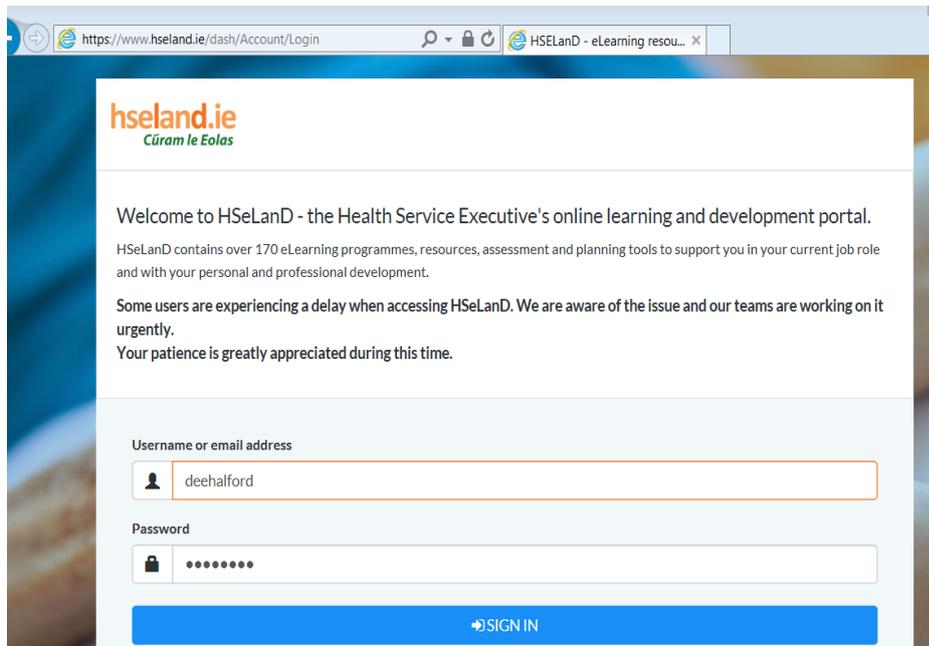
3. **The home page will open and you can scroll down to the search section**
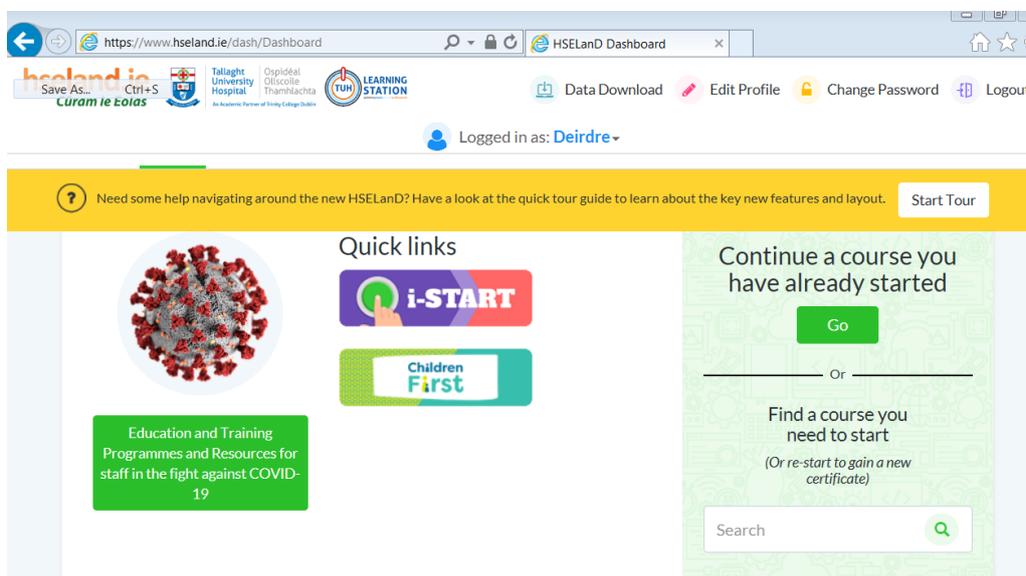
4. **Enter the name of the programme you want to access or enrol into this section and enter**
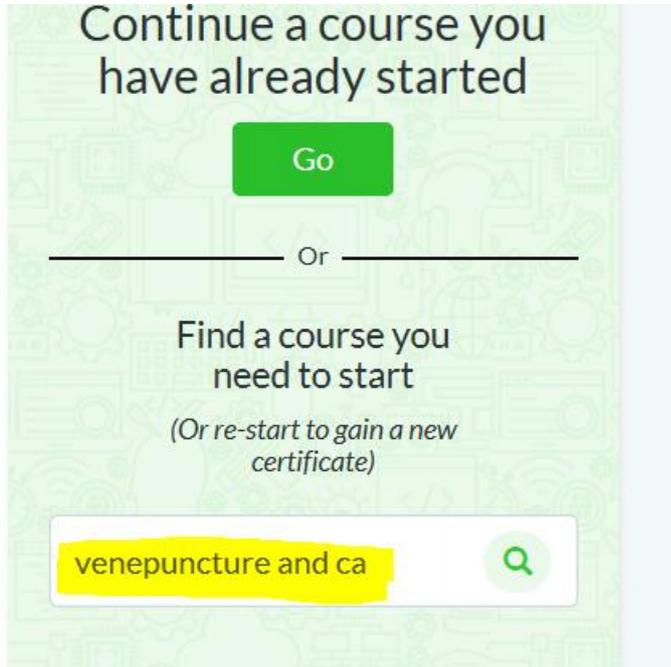
5. **A list of programmes matching this search will appear, select the programme that is for TUH. Please be aware the type of programme you are selecting i.e. learning type: online or learning type: classroom (this will appear under the programme title)**

6. **Once you have selected the programme required you will see more detail, as below**

7. **The date and time if applicable will appear, ensure you are selecting the date and time you wish to attend**

Key Reading / Resources:
- Hse resourses and national Guiding framework for Venepuncture and Intravenous Cannulation for Registered Nurses & Midwives (https://www.hse.ie/eng/about/who/onmsd/eductraining/venepunctureivcannulation/)
- Competency Booklet 2018/19 (Updated Competency Book 2018 b.pdf)

Session(s): Venepuncture & Peripheral Venous Access Device (PVAD) insertion Workshop - Venepuncture & Peripheral Venous Access Device (PVAD) insertion Workshop (TUH Classroom Session)
07-Dec-2020 13:30 - 07-Dec-2020 15:30 GMT   Seats: 2

8. **Once the date and time is selected you can select the enrol button (in green)**

Duration: 1 Hour

Who Should Take This:
- All Nursing Staff

Support Contact: Helen.Strapp@tuh.ie

Session(s): COBAN 2 Compression Bandaging Workshop - 19th Nov 2020
At Ruttle Tutorial Room

19-Nov-2020 15:00 - 19-Nov-2020 16:00 GMT

▶ Show more info

Enrol

9. **If an approval process is required you will need to complete the following details. You are not required to enter an MCN, please write NA**

10. **You will either receive the following notification**

11. **Once you have been either approved or denied enrolment you will receive an email from support@hseland.ie with confirmation**
12. **Please note, not all programmes require an approval process and you will just be required to complete steps 1-8 for such programmes/podcasts/ELearning**

Please be aware that some programmes are restricted for access by either TUH or CHO 6&7 staff. If you are working in the area of CHO 6&7 please ensure your HSELand profile reflects this, as this may impact on your ability to enrol on a programme. The email account attached to your profile is the account we will contact you at, so please ensure it is an active account.

Please contact me at deirdre.halford@tuh.ie if you have any further queries.