



Ionad Oideachais
Altranais, Chorcaí

Centre for Nurse
Education, Cork

Education Request Form

Requester Details

Name of Requester

Professional Title

Only ADON/NPDC/RANP grade or above can request education

Unit/Ward/Community Service of Requester

Phone Number of Requester

Email of Requester

Date of Submission of request

Education Request Details

Outline of Education Request (No More than 250 words)

Are there PPPGs to support the request

Yes

No

If there are no PPPGs to support the education request, the request cannot proceed. Please engage in your policy development process to initiate the development of a PPPG. If this PPPG is out of date, ensure that the PPPG is updated before completing the education request form.

Once a PPPG is in place, please revert to the CNE Cork regarding educational needs.

If you have any questions concerning this, please contact the CNE Cork before completing this form.

Potential Number of Learners/Participants that require this education

Stakeholder, the education request is for (Please Tick)

Cork Mental Health Services

Cork University Hospital

Mallow General Hospital

St Finbarr's Hospital

Other – Please State

Please state the specific unit/ward/service for which this training is required (if applicable)

Other Information

Please include any other information that may assist in the processing of this educational request

When complete, please email the form to Rebecca O'Flathery, Assistant Staff Officer, Rebecca.oflaherty1@hse.ie, cc'ing the Director of the CNE: Daniel Newman, Daniel.newman@hse.ie

Information to assist you with your education request

The CNE Cork RNT Team meets regularly to discuss and coordinate the delivery of education, ensuring it is delivered in a timely manner.

To assist us with requests, this form is designed to facilitate effective communication and collaboration with stakeholders, thereby meeting their educational needs. If you have any queries, please don't hesitate to contact the CNE Cork to discuss your request. There may be NMBI/QQI accreditation or curriculum development issues that may affect your request. Consequently, communication is vital to ensure stakeholders/requestors are aware of said issues and work together to address them. The CNE Cork works within the ONMSD framework for CPD development and the Consortium of Centres of Nurse and Midwifery Education (CCNMEs) for QQI programs. Strict procedures are in place to ensure that curriculum development/education delivery meet the highest possible standards and comply with national educational requirements, as well as NMBI and/or QQI accreditation.

Please review the dates below if you wish to have your request considered for Semester 1 or Semester 2 of the academic year.

**Deadline for Submission of Educational Requests to be considered for Semester 1
(Autumn/Winter): 15th of March**

**Deadline for Submission of Educational Requests to be considered for Semester 2
(Spring/Summer): 15th of October**

If urgent, please indicate this on the form in the 'Other Information' section and provide a rationale for the urgent request.

Once the CNE Cork receives a completed form, all requests will be considered at the CNE RNT Meeting. The CNE Cork will initiate a process of engagement with stakeholders to define the educational needs further. If deemed appropriate, the CNE Cork will provide educational options based on National/ONMSD programs, CNE Cork developed CPD programs, QQI CCNME programs, or create a new CPD program if demand for it is necessary.