



Guidelines for completing Post Registration Education Application form for funding under the Sponsorship of Nursing/Midwifery Third Level Nursing Initiatives (HSE Circular 020/2014)

1. This form must be opened in Adobe Acrobat (latest version of Adobe Acrobat can be downloaded by clicking the following link: <https://get.adobe.com/uk/reader/> .
2. Save the form as your Firstname and Surname to your computer as a PDF file.
3. Please do not copy and paste text onto this form. All fields must be typed only.
4. Please note all mandatory fields highlighted with a red border must be completed by you and your Line Manager in order for your form to be reviewed and submitted successfully by your Director of Nursing to Nursing & Midwifery Planning & Development Unit (NMPDU) for review.
5. Please note this form is for funding courses at QQI Level 6, 7, 8 and 9 only.
6. Please note that funding is provided only to the level applicable to an EU/EEA citizen.
7. Please note if you are applying for a Masters (2 year course) you are required to complete a form for each academic year. **Please note each application approved applies for 1 academic year only.**
8. It is a condition of funding that you provide a copy of your results / proof of attendance for the year as soon as available in order to be considered for further funding for year 2.
9. Applicants must not have already received funding in the previous 36 months.

Levels of funding are as follows:

Programmes Applied for	Year 1	Year 2	Total Funding	Comments
All Modules and Certificates Programmes	100%	N/A	100%	
Postgraduate Diploma/ Higher Diploma	100%	N/A	100%	Where a Postgraduate Diploma course is completed over 2 years (e.g. 2 modules year 1 and 2 modules year 2 100% funding will be applicable for each year)
Master's Degree following funded Post Graduate/Higher Diploma	100% Postgraduate Diploma funded in previous year	Balance of cumulative funding up to a total of 75%	75% Cumulative funding over the two years	e.g. Year 1 Postgrad = 10,000 @100% funding Year 2 Masters = 5,000 @75% cumulative. Breakdown of Funding for year 2 is as follow: $10,000 + 5,000 = 15,000 \times 75\% = 11,250$ $11,250 - \text{Year 1 } 10,000 = 1,250$ funding for year 2. Balance to be paid by applicant 3,750
Standalone Master's Degree	75% straight	75% straight	75% straight each year	
Master's Degree in Advanced Practice Education related to a <u>non</u> -candidate AN/MP role	100%	Balance of cumulative funding up to a total of 75%	75% Cumulative funding over the two years	
Master's Degree related to a candidate AN/MP	100%	100%	100%	

Should you have any queries regarding completion of the application form please email: nmpdu.midlands@hse.ie