

Procedure on Development & Validation of Programmes Leading to QQI Further (FET) and Higher (HET) Education Awards

Policy Procedure Protocol Guideline

Office of the Nursing and Midwifery Services Director (ONMSD): Consortium of Centres of Nursing and Midwifery Education (CCNME)

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1.0 Purpose

The purpose of this procedure is to ensure that request for new programmes being submitted to QQI for validation are developed consistently and in accordance with QQI requirements. It also ensures that programmes are developed with sufficient regard to the resources required to deliver them once validated by QQI. New programmes may arise from service requirements or from national requirements.

2.0 Procedure

2.1 The CCNME Programme Validation Flowchart (Appendix 1) has been developed to illustrate the required stages of programme development from programme initiation to programme validation.

2.2 Programme proposals can be submitted internally from a CCNME Programme Team or nationally e.g. National Clinical Programmes, to the CCNME Education Lead who will submit completed programme proposal forms for initial approval by the CCNME Management Team, and subsequent approval by the Academic Council.

3.0 Document Control

Document Title	Procedure on Development & Validation of Programmes Leading to QQI Further (FET) and Higher (HET) Education Awards	
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	V.1.0	04/11/2022
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Supporting Documentation	<ul style="list-style-type: none">• Health Service Executive, Office of the Nursing and Midwifery services Director (ONMSD). (2019). <i>ONMSD and HSeLanD Digital Learning Governance Group Guidance Document</i> [online]. Available from: https://healthservice.hse.ie/about-us/onmsd/cpd-for-nurses-and-midwives/onmsd-and-hseland-digital-learning-governance-group-guidance-document1.pdf [accessed 24 January 2022].• Quality and Qualifications Ireland (QQI). (2022). <i>Programme Descriptor for Micro-credential programme(s) leading to HET Special Purpose Award</i>. Dublin: Quality and Qualifications Ireland.• Quality and Qualifications Ireland (QQI). (2019a). <i>Accreditation/Approval of Higher Education Programmes by Professional Bodies</i> [online]. Available from: https://www.qqi.ie/sites/default/files/media/file-uploads/Accreditation%20Approval%20of%20Higher%20Education%20Programmes%20by%20Professional%20Bodies.pdf [accessed 24 January 2022].• Quality and Qualifications Ireland (QQI). (2019b). <i>Guidelines for Completing the Descriptor for FET Minor Programme (Leading to one or more CAS components)</i> [online]. Available from: https://www.qqi.ie/sites/default/files/2021-09/cas-minor-	

	<p>programme-descriptor-template.docx [accessed 24 January 2022].</p> <ul style="list-style-type: none"> Quality and Qualifications Ireland (QQI). (2021). <i>Guidelines for Completing the Programme Descriptor for programme(s) leading to new non-CAS FET Major, Special Purpose, Supplemental and Minor Award(s)</i> [online]. Available from: https://www.qqi.ie/sites/default/files/2021-09/non-cas-programme-descriptor-template-guidelines.docx [accessed 11 February 2022]. Quality and Qualifications Ireland (QQI). (2017). <i>Policies and criteria for the validation of programmes of education and training</i> [online]. Available from: https://www.qqi.ie/sites/default/files/2021-11/gp-17-policies-and-criteria-for-the-validation-of-programmes-of-education-and-training.pdf [accessed 24 January 2022].
Related Policies & Procedures	<ul style="list-style-type: none"> Policy on Programme Development [PDF, 6 Pages]
Related Resources	<ul style="list-style-type: none"> CCNME Programme Validation Flowchart Programme Proposal form

Appendix 1 CCNME Programme Validation Flowchart

